

		FOOTBALL FEDERATION SA Procedures and Policies	
Subject:	Ground Stewards Roles and Responsibilities		
		Date Implemented	March 12
	<i>This policy will be reviewed on an annually bases.</i>		Reviewed 2015

All clubs and teams that participate in Football Federation SA (FFSA) competitions must provide Ground Stewards.

The main role of the Ground Stewards is to ensure that they monitor the behaviour of their own players and spectators and to assist the match officials.

Number of Ground Stewards Required:

The minimum number of Ground Stewards that are to be appointed at any given game are as follows:

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| 1. Senior Men's – Senior and Reserve Grade | 3 Ground Stewards per team |
| 2. Senior Men's – Under 18s | 1 Ground Steward per team |
| 3. All Junior Games | 1 Ground Steward per team |
| 4. All Women's Games | 1 Ground Steward per team |

Requirements of the Club and Ground Stewards:

1. The club must appoint the required number of people to act in the role of a Ground Steward. The name/s of the Ground Steward/s must be assigned to the team sheet prior to the commencement of each game.
2. A person acting in the role of a Ground Steward must wear the Ground Steward vest as supplied by FFSA.

Role of the Ground Steward:

1. The Ground Steward/s is to ensure that only players and officials enter the player's race and/or changing room at all times.
2. The Ground Steward /s from each team are responsible for ensuring that only the substitutes and nominated club officials are present in their team's technical area.
3. The Ground Steward/s is to accompany the match officials off the field of play at half-time and at the conclusion of the game. Once the whistle has been blown for half-time and full-time, the Ground Steward/s is to enter the field of play and accompany the match officials off the field.
4. The Ground Steward/s is to be positioned in the areas that their own club spectators are located and ensure that the spectator's conduct is in accordance with the FFA and FFSA Spectator Code of Conduct.
5. The Ground Steward/s is to follow the direction of the Match Officials.

6. The Ground Steward is to continue in their role up until the match officials have left the field of play and are inside the changing rooms at the conclusion of the match. If requested the Ground Stewards may be required to escort the match officials from the dressing room to their car.

Dos and Don'ts for Ground Stewards:

1. Prior to the commencement of the game, the Ground Steward/s is to introduce themselves to the match officials where the match officials will provide further direction.
2. The Ground Steward is to wear the Ground Steward vest provided by FFSA at all times while undertaking the role.
3. If the venue is fenced, the Ground Steward is to be positioned inside of the fence in the area that their own spectators are located or as directed by the match official.
4. While acting in the role of Ground Steward, the person is not a spectator and consequently should not question the decisions of the match officials.
5. A Ground Steward should at no time become involved in any verbal or physical altercations.
6. A Ground Steward should not approach opposition supporters and/or club officials, this should be undertaken by the opposing team's Ground Stewards.
7. While undertaking the role a Ground Steward should not consume alcohol or smoke.
8. If a person is appointed as a Ground Steward, this is the only role that they should undertake at the time.
9. A Ground Steward is not to enter the field of play during the match unless directed to do so by the match official or where there are exceptional circumstances such as an assault on a match official.
10. If a Ground Steward does encounter any issues or concerns, the Ground Steward Incident Report Form is to be completed and provided to the club to be submitted into FFSA. Please note that FFSA can only address issues if they are made aware of them.